

COUNCIL OF ADMINISTRATION/POSTAL OPERATIONS COUNCIL**Timetable of the 2013.2 session of the Council of Administration and Postal Operations Council and other meetings being held on that occasion**

The most up-to-date version of this timetable is available on the UPU website (www.upu.int).

Supplementary information and layout key**1 Organizational charts of the Council of Administration and Postal Operations Council**

The organizational charts of the Council of Administration (CA) and Postal Operations Council (POC) appear at the end of this document.

The table of meetings appearing between the timetable and the organizational charts represents the key for the abbreviations used in the timetable, in the order of the meeting numbers given in the timetable.

2 Dates and duration of meetings

The timetable takes account of the following principles:

- The normal length of meetings held with interpretation is set at three hours (9.30–12.30 and 15.00–18.00). Coffee breaks have been eliminated, and an alternative refreshment service is provided.
- The meetings commence later on the first day of the session and on Mondays during the session (e.g. 10.30–13.30 and 15.00–18.00).


The dates and duration of certain meetings may be changed depending on how discussions progress.


3 Interpretation and access to meetings

The languages of simultaneous interpretation used are indicated by the following abbreviations: FR (French), EN (English), RU (Russian), SP (Spanish), AR (Arabic), CN (Chinese), JA (Japanese) and PO (Portuguese).


There are 10 booths in Heinrich von Stephan Hall, seven in Montgomery Blair Hall (three in hall A and four in hall B), five in the Beat Fischer Room and five in the new Abubakar Argungu Room, which is now located on the top floor (level three) of the newly renovated conference block. There is no simultaneous interpretation in the other rooms on the ground floor and sixth floors.


® = Working meeting restricted to the members and observers invited by the chair of the body concerned.


Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Monday, 21 October 2013	08.00 10.30							
	10.30 13.30							
	13.30 15.00							
	15.00 18.00							
Tuesday, 22 October 2013	08.00 09.30							
	09.30 12.30					POC EMSC MB [®] <i>No interpretation</i> 47		
	12.30 15.00							
	15.00 18.00					POC EMSC MB [®] <i>No interpretation</i> 47		


Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Wednesday, 23 October 2013	08.00 09.30							
	09.30 12.30					POC EMSC MB [®] <i>No interpretation</i> 47		
	12.30 15.00							
	15.00 18.00					POC EMSC MB [®] <i>No interpretation</i> 47		
Thursday, 24 October 2013	08.00 09.30							
	09.30 12.30		POC EMSC WORKSHOP <i>FR EN RU SP AR</i> 48					
	12.30 15.00							
	15.00 18.00		POC EMSC WORKSHOP <i>FR EN RU SP AR</i> 48					


Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Friday, 25 October 2013	08.00 09.30							
	09.30 12.30		POC EMSC WORKSHOP <i>FR EN RU SP AR</i> 48					
	12.30 15.00							
	15.00 18.00		POC EMSC WORKSHOP <i>FR EN RU SP AR</i> 48					
Saturday, 26 October 2013								
Monday, 28 October 2013	08.00 10.30				POC MC [®] <i>FR EN RU SP AR JA</i> 20	POC DPG SC [®] <i>No interpretation</i> 51		
	10.30 13.30	POC C 2 MSMEBDG <i>FR EN RU SP AR</i> 32	POC C 3 PSIG <i>FR EN RU SP AR</i> 33		POC DPG GA [®] <i>FR EN SP</i> 50		POC C 5 RSG <i>FR EN RU SP AR</i> 44	Thurn und Taxis POC C 3 GMSQLUG VRC [®] <i>No interpretation</i> 40
	13.30 15.00	13.30–18.30 POC C 1 TG						
	15.00 18.00	<i>FR EN RU</i> 24	POC C 3 PSIG <i>FR EN RU SP AR</i> 33		POC C 4 PSDG POC C 4 PCBG POC C 4 KDTG POC C 4 IG <i>FR EN RU SP AR</i> 42		POC C 5 RSG <i>FR EN RU SP AR</i> 44	Thurn und Taxis POC C 3 GMSQLUG VRC [®] <i>No interpretation</i> 40


Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Tuesday, 29 October 2013	08.00 09.30							
	09.30 12.30	POC C 2 APESG <i>FR EN SP</i> 29	CA C 4 FIGP <i>FR EN RU SP AR</i> 16	POC C 3 GMSQLUG <i>FR EN RU SP AR</i> 39	POC TC IMSUG MC [®] <i>No interpretation</i> 54	POC C 4 PSDG POC C 4 PCBG POC C 4 KDTG POC C 4 IG <i>FR EN RU SP AR</i> 42	POC C 3 PPQMIG <i>FR EN RU SP AR</i> 41	Thurn und Taxis POC C 1 OARG <i>No interpretation</i> 23
	12.30 15.00	13.30–18.30 POC C 1 CG		13.30–18.30 POC C 3 LPQMIG				
	15.00 18.00	<i>FR EN RU SP</i> 27		POC C 3 LPRG SC [®] <i>No interpretation</i> 35		POC C 5 AHG CPFSUG <i>FR EN RU SP AR</i> 46	POC DPG SC [®] <i>No interpretation</i> 51	POC C 3 PPQMIG <i>FR EN RU SP AR</i> 41 Thurn und Taxis POC C 1 OARG <i>No interpretation</i> 23
Wednesday, 30 October 2013	08.00 09.30							
	09.30 12.30	POC C 1 PSG <i>FR EN RU SP AR</i> 26	POC C 3 LPRG <i>FR EN RU SP AR</i> 34		POC C 5 PSDG POC C 5 PDG <i>FR EN RU SP AR</i> 45		POC C 4 ECG <i>FR EN RU SP AR</i> 43	Thurn und Taxis POC C 1 SB <i>No interpretation</i> 21
	12.30 15.00							
	15.00 18.00	POC C 1 PSG <i>FR EN RU SP AR</i> 26	POC C 3 LPRG <i>FR EN RU SP AR</i> 34		POC C 5 PSDG POC C 5 PDG <i>FR EN RU SP AR</i> 45		POC C 3 PPRG <i>FR EN RU SP AR</i> 36	Thurn und Taxis POC C 1 SB <i>No interpretation</i> 21


Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Thursday, 31 October 2013	08.00 09.30							
	09.30 12.30	POC C 1 AG <i>FR EN AR</i> 28	POC PLENARY <i>FR EN RU SP AR JA</i> 19		CA C 1 AUPG <i>FR EN RU</i> 5		CA C 4 SDPG AHG DRRR <i>FR EN</i> 15	Thurn und Taxis POC C 1 SB IATA–UPU <i>No interpretation</i> 22
	12.30 15.00							
	15.00 18.00		POC PLENARY <i>FR EN RU SP AR JA</i> 19		CA C 1 AUPG <i>FR EN RU</i> 5		Thurn und Taxis POC C 1 SB IATA–UPU <i>No interpretation</i> 22	
Friday, 1 November 2013	08.00 09.30							
	09.30 12.30	POC C 3 LPQMIG WORKSHOP <i>FR EN RU SP AR</i> 38	POC PLENARY <i>FR EN RU SP AR JA</i> 19		CA C 1 AUPG <i>FR EN RU</i> 5		CA C 4 SDPG <i>FR EN SP AR</i> 14	Thurn und Taxis POC C 1 TG IATA–UPU CC <i>No interpretation</i> 25
	12.30 15.00							
	15.00 18.00	POC C 3 LPQMIG WORKSHOP <i>FR EN RU SP AR</i> 38	POC PLENARY <i>FR EN RU SP AR JA</i> 19		CA C 1 AUPG <i>FR EN RU</i> 5		CA C 4 SDPG <i>FR EN SP AR</i> 14	Thurn und Taxis POC C 1 TG IATA–UPU CC <i>No interpretation</i> 25
Saturday, 2 November 2013								

Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Monday, 4 November 2013	08.00 10.30							
	10.30 13.30	POC DPG FORUM <i>FR EN RU SP AR</i> 49			CA MC® <i>FR EN SP AR</i> 2			
	13.30 15.00							
	15.00 18.00	POC DPG FORUM <i>FR EN RU SP AR</i> 49	CA C 4 CDPG <i>FR EN RU SP AR</i> 12	POC TC AESUG MC® <i>No interpretation</i> 56				
Tuesday, 5 November 2013	08.00 09.30							
	09.30 12.30	CA C 3 FSPG CA C 3 PBPG CA C 3 MEPG <i>FR EN RU SP AR</i> 10			POC QSF BOT® <i>FR EN</i> 57			Thurn und Taxis RESERVED PTC <i>No interpretation</i>
	12.30 15.00							
	15.00 18.00	CA C 3 FSPG CA C 3 PBPG CA C 3 MEPG <i>FR EN RU SP AR</i> 10	CA C 4 PSMPG <i>FR EN RU SP AR</i> 13		POC QSF BOT® <i>FR EN</i> 57	POC C 2 DMAB SC® <i>No interpretation</i> 31	CA C 1 AUPG <i>FR EN RU SP AR</i> 5	Thurn und Taxis RESERVED PTC <i>No interpretation</i>

Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Wednesday, 6 November 2013	08.00 09.30							
	09.30 12.30	POC C 2 DMAB <i>FR EN SP AR</i> 30	CA C 1 RUPG <i>FR EN RU SP AR</i> 4		POC QSF BOT® <i>FR EN</i> 57		Restricted unions® <i>FR EN RU SP AR</i> 17	
	12.30 15.00							
	15.00 18.00	POC C 2 DMAB <i>FR EN SP AR</i> 30	CA C 1 RUPG <i>FR EN RU SP AR</i> 4		POC QSF BOT® <i>FR EN</i> 57			
Thursday, 7 November 2013	08.00 09.30							
	09.30 12.30	CA C 1 RIPG <i>FR EN RU SP AR</i> 6		POC TC IFSUG MC ® <i>No interpretation</i> 53	POC QSF BOT® <i>FR EN</i> 57			
	12.30 15.00							
	15.00 18.00	CA C 1 RGIPG <i>FR EN RU SP AR</i> 7			POC QSF BOT® <i>FR EN</i> 57		POC TC AESUG® <i>FR EN</i> 55	

Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Friday, 8 November 2013	08.00 09.30							
	09.30 12.30		CA C 3 <i>FR EN RU SP AR</i> 9	POC TC MC® <i>No interpretation</i> 52				
	12.30 15.00							
	15.00 18.00		CA C 4 <i>FR EN RU SP AR</i> 11					
Saturday, 9 November 2013								
Monday, 11 November 2013	08.00 10.30							
	10.30 13.30		CA C 1 <i>FR EN RU SP AR</i> 3					
	13.30 15.00							
	15.00 18.00		CA C 1 <i>FR EN RU SP AR</i> 3					

Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Tuesday, 12 November 2013	08.00 09.30							
	09.30 12.30		CA C 2 <i>FR EN RU SP AR</i> 8					
	12.30 15.00							
	15.00 18.00		CA C 2 <i>FR EN RU SP AR</i> 8					
Wednesday, 13 November 2013	08.00 09.30							
	09.30 12.30		CA conference on postal regulation <i>FR EN RU SP AR</i> 18					
	12.30 15.00							
	15.00 18.00		CA conference on postal regulation <i>FR EN RU SP AR</i> 18					

Date		Montgomery Blair Hall (ground floor: 126 seats = 63 + 63)	Heinrich von Stephan Hall (1st floor: 220 seats = 180 + 40)	Henri Péquet Room (1st floor: 14 to 18 seats)	Abubakar Argungu Room (conference block, top floor: 36 + 24 seats)	Rowland Hill Room (6th floor: 16 to 22 seats)	Beat Fischer Room (7th floor: 60 seats)	Other rooms (at IB or elsewhere)
Thursday, 14 November 2013	08.00 09.30							
	09.30 12.30		CA conference on postal regulation <i>FR EN RU SP AR</i> 18					
	12.30 15.00							
	15.00 18.00		CA PLENARY <i>FR EN RU SP AR</i> 1					
Friday, 15 November 2013	08.00 09.30							
	09.30 12.30		CA PLENARY <i>FR EN RU SP AR</i> 1					
	12.30 15.00							
	15.00 18.00		CA PLENARY <i>FR EN RU SP AR</i> 1					

LIST OF MEETINGS (in order of meeting number appearing in timetable for each meeting)

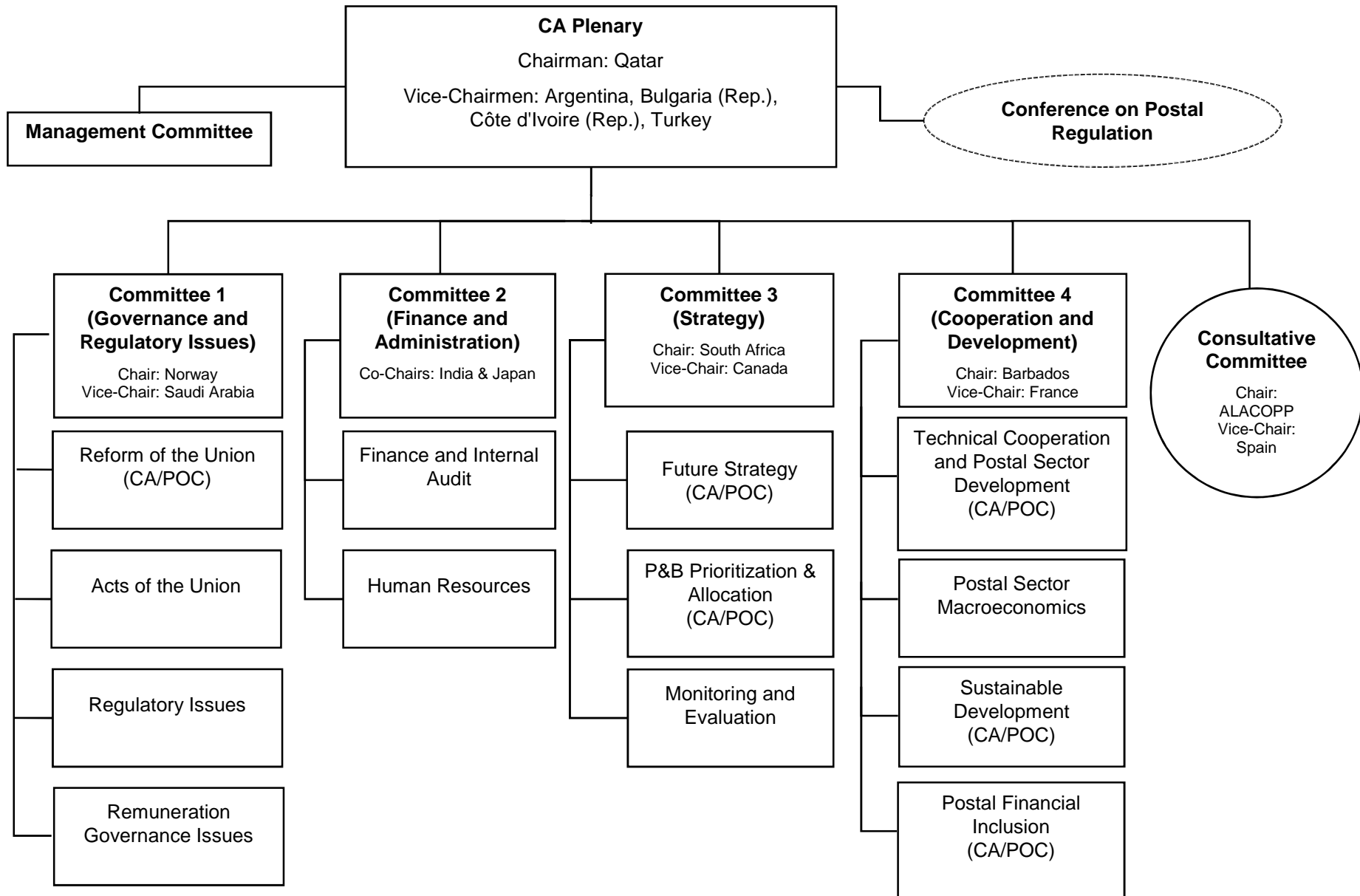
Meeting No.	Date(s)	A. Meetings of Council of Administration (CA) and Consultative Committee (CC) bodies
1	14/15 November	CA (Plenary)
2	4 November	CA MC (CA Management Committee)
3	11 November	CA C 1 (CA Committee 1 – Governance and Regulatory Issues)
4	6 November	CA C 1 RUPG ¹ (CA C 1 Reform of the Union Project Group)
5	31 October/ 1 and 5 November	CA C 1 AUPG (CA C 1 Acts of the Union Project Group)
6	7 November	CA C 1 RIPG (CA C 1 Regulatory Issues Project Group)
7	7 November	CA C 1 RGIPG (CA C 1 Remuneration Governance Issues Project Group)
8	12 November	CA C 2 (CA Committee 2 – Finance and Administration)
9	8 November	CA C 3 (CA Committee 3 – Strategy)
10	5 November	CA C 3 FSPG ¹ (CA C 3 Future Strategy Project Group)
10	5 November	CA C 3 PBPG ¹ (CA C 3 Programme and Budget Prioritization and Allocation Project Group)
10	5 November	CA C 3 MEPG (CA C 3 Monitoring and Evaluation Project Group)
11	8 November	CA C 4 (CA Committee 4 – Cooperation and Development)
12	4 November	CA C 4 CDPG ¹ (CA C 4 Technical Cooperation and Postal Sector Development Project Group)
13	5 November	CA C 4 PSMPG (CA C 4 Postal Sector Macroeconomics Project Group)
14	1 November	CA C 4 SDPG ¹ (CA C 4 Sustainable Development Project Group)
15	31 October	CA C 4 SDPG AHG DRRR ¹ (CA C 4 SDPG Ad Hoc Group on Disaster Risk Reduction and Resilience)
16	29 October	CA C 4 FIPG (CA C 4 Financial Inclusion Project Group)
17	6 November	Restricted unions
18	13/14 November	CA conference on postal regulation

¹ This project group includes members from both the Council of Administration and the Postal Operations Council.

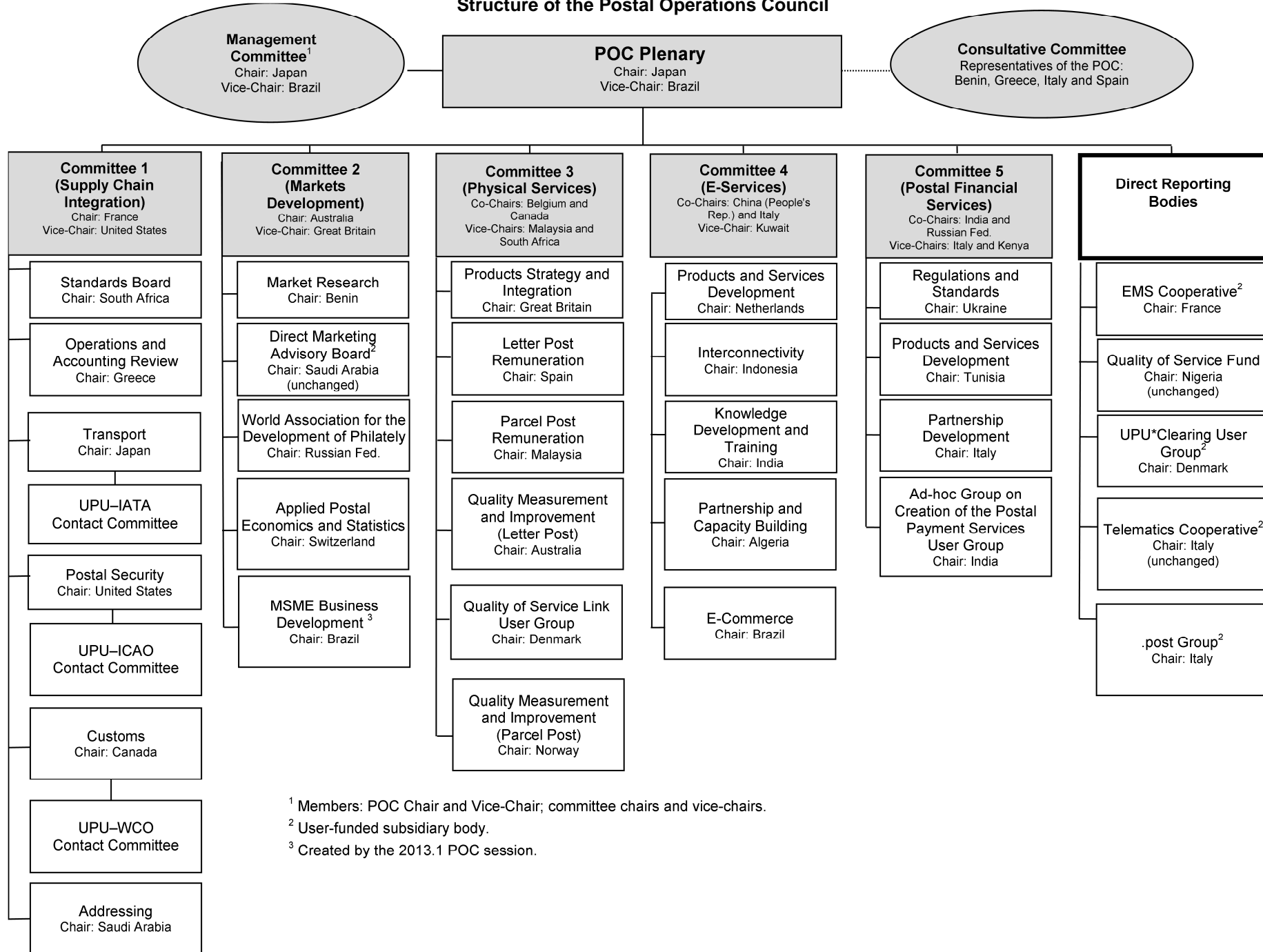
Meeting No.	Date(s)	B. Meetings of Postal Operations Council (POC) bodies
19	31 October/1 November	POC (Plenary)
20	28 October	POC MC (POC Management Committee)
21	30 October	POC C 1 SB (POC C 1 Standards Board)
22	31 October	POC C 1 SB IATA–UPU (POC C 1 SB IATA–UPU EDI Group)
23	29 October	POC C 1 OARG (POC C 1 Operations and Accounting Review Group)
24	28 October	POC C 1 TG (POC C 1 Transport Group)
25	1 November	POC C 1 TG IATA–UPU CC (POC C 1 TG IATA–UPU Contact Committee)
26	30 October	POC C 1 PSG (POC C 1 Postal Security Group)
27	29 October	POC C 1 CG (POC C 1 Customs Group)
28	31 October	POC C 1 AG (POC C 1 Addressing Group)
29	29 October	POC C 2 APESG (POC C 2 Applied Postal Economics and Statistics Group)
30	6 November	POC C 2 DMAB (POC C 2 Direct Marketing Advisory Board)
31	5 November	POC C 2 DMAB SC (POC C 2 DMAB Steering Committee)
32	28 October	POC C 2 MSMEBDG (POC C 2 Micro, Small and Medium Enterprise (MSME) Business Development Group)
33	28 October	POC C 3 PSIG (POC C 3 Products Strategy and Integration Group)
34	30 October	POC C 3 LPRG (POC C 3 Letter Post Remuneration Group)
35	29 October	POC C 3 LPRG SC (POC C 3 LPRG Steering Committee)
36	30 October	POC C 3 PPRG (POC C 3 Parcel Post Remuneration Group)
37	29 October	POC C 3 LPQMIG (POC C 3 Letter Post Quality Measurement and Improvement Group)
38	1 November	POC C 3 LPQMIG WORKSHOP (POC C 3 LPQMIG Workshop)
39	29 October	POC C 3 GMSQLUG (POC C 3 Global Monitoring System – Quality of Service Link User Group)
40	28 October	POC C 3 GMSQLUG VRC (POC C 3 GMSQLUG Validation and Review Committee)
41	29 October	POC C 3 PPQMIG (POC C 3 Parcel Post Quality Measurement and Improvement Group)
42	28/29 October	POC C 4 PSDG (POC C 4 Products and Services Development Group)
42	28/29 October	POC C 4 IG (POC C 4 Interconnectivity Group)
42	28/29 October	POC C 4 KDTG (POC C 4 Knowledge Development and Training Group)
42	28/29 October	POC C 4 PCBG (POC C 4 Partnership and Capacity Building Group)
43	30 October	POC C 4 ECG (POC C 4 E-commerce Group)
44	28 October	POC C 5 RSG (POC C 5 Regulations and Standards Group)

45	30 October	POC C 5 PSDG (POC C 5 Products and Services Development Group)
45	30 October	POC C 5 PDG (POC C 5 Partnership Development Group)
46	29 October	POC C 5 AHG CPFSUG (POC C 5 Ad Hoc Group on Creation of the Postal Financial Services User Group)
47	22/23 October	POC EMSC MB (POC EMS Cooperative Management Board)
48	24/25 October	POC EMSC WORKSHOP
49	4 November	POC DPG FORUM (POC .post Group Forum)
50	28 October	POC DPG GA (POC DPG General Assembly)
51	28/29 October	POC DPG SC (POC DPG Steering Committee)
52	8 November	POC TC MB (POC Telematics Cooperative Management Board)
53	7 November	POC TC IFSUG MC (POC TC International Financial Services User Group Management Committee)
54	29 October	POC TC IMSUG MC (POC TC International Mail Services User Group Management Committee)
55	7 November	POC TC AESUG (POC Telematics Cooperative Advanced Electronic Services User Group)
56	4 November	POC TC AESUG MC (POC TC AESUG Management Committee)
57	5–7 November	POC QSF BOT (POC Quality of Service Fund Board of Trustees)

Structure of the Council of Administration



Structure of the Postal Operations Council



¹ Members: POC Chair and Vice-Chair; committee chairs and vice-chairs.

² User-funded subsidiary body.

³ Created by the 2013.1 POC session.